



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

**Lecturer in International Business (Teaching & Scholarship),
Leeds University Business School**



Salary: Grade 7 (£33,199 – £39,609 p.a.) or Grade 8 (£40,792 - £48,677 p.a.)

Reference: LUBSC1399

Closing date: 3 July 2019

We will consider job share and flexible working arrangements

Lecturer in International Business (Teaching and Scholarship)

International Business Division Leeds University Business School

Are you an enthusiastic teacher, committed to delivering a first class learning and teaching experience with a demonstrated ability to teach effectively at undergraduate and postgraduate level? Are you passionate about delivering an exceptional student experience in education and enterprise in a research-intensive Russell Group University?

The International Business Division is seeking to appoint an experienced and motivated teacher who will inspire students and support the pedagogic and digital development of our team. You will provide effective and innovative research led teaching and supervision at both undergraduate and postgraduate levels; demonstrate a potential to lead pedagogical thinking and developments in the field of international business; engage with businesses and other external organisations as appropriate to the mission of the International Business Division. In addition you will be expected to provide pastoral advice and guidance to students.

You will work well both independently and as part of a team, with a proven ability to deliver international business teaching at all levels. The role also requires high levels of self-motivation, the ability to meet deadlines and excellent communication skills.

The International Business Division at Leeds University Business School has global recognition for the quality of its research and teaching. The experienced teaching and research team, associate lecturers and visiting staff help deliver outstanding, engaging modules at undergraduate and postgraduate levels.

What does the role entail?

As a Lecturer in International Business at Grade 7 your main duties will include:

- Providing support and guidance to students, providing timely feedback, acting as a personal tutor, resolving issues and/or referring to specialist parties, where appropriate e.g. student counselling services;
- Developing creative and innovative assessment and teaching methodologies to enhance the student experience;



- Undertaking research-led teaching, including assessment and examinations and contributing towards module design and review;
- Contributing effectively to the administrative processes and committee structures of the School/Faculty and contributing to initiatives which facilitate School, Faculty or University performance or business;
- Playing a significant role in the planning, development and review of modules, including online modules;
- Contributing to the planning, development and review of programmes and the quality assurance mechanisms;
- Regularly collecting and responding to student feedback;
- Providing a range of pastoral, professional and curriculum support mechanisms that meets the needs of an increasingly diverse student body;
- Conducting individual or collaborative scholarly projects to contribute to the strategic agenda and priorities of the School;
- Participating in the effective supervision of Undergraduate and Postgraduate students undertaking dissertations/projects as required.

In addition as a Lecturer at grade 8 your main duties will also include:

- Undertaking innovative research-led teaching at different levels, and contributing towards the planning and development of module design and quality assurance mechanisms;
- Leading and managing initiatives which facilitate School, Faculty or University performance or business;
- Contributing at an appropriate level to School and Faculty policy and practice in teaching;
- Pursuing, developing and taking forward pedagogic developments, producing scholarly publications and disseminating findings across the University and externally;
- Involvement in the recruitment, management and development of staff and acting as a mentor to more junior/less experienced colleagues.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.



What will you bring to the role?

As a Lecturer in International Business at Grade 7 you will have:

- A Master Degree and/or evidence of professional international business experience which demonstrates the ability to create and disseminate knowledge at an equivalent level gained through a postgraduate degree;
- Experience of teaching undergraduate and/or postgraduate students with an enthusiastic approach to all aspects of teaching;
- Effective communication skills as demonstrated by previous publications in peer reviewed journals and conference presentations;
- Ability to motivate and engender enthusiasm in others, as evidenced for example in student feedback obtained from teaching;
- Ability to maintain currency in the research area of International Business;
- A commitment to scholarly excellence including the development of creative and innovative teaching and assessment methodologies;
- Evidence of the ability to work both independently and as a member of a team;
- An awareness of the current issues facing Higher Education;
- The ability to prioritise work and manage time effectively in a busy environment.

In addition, for appointment at grade 8 you will have:

- A proven record of teaching at undergraduate and/or postgraduate levels, with an enthusiastic approach to teaching and the ability to interact with students in ways that will enhance the student experience;
- An understanding of Leeds International Business strategic plan;
- Experience of proactively developing new teaching approaches and materials, assessments activities and contributing to curriculum development;
- Experience of collaborating on scholarly projects to contribute to the Schools Student education culture/activity;
- The ability to contribute to management and administrative processes and structures, including managing resources and/or staff.

You may also have:

- A PhD in a business related field;
- Commercial experience and/or links with international organisations;
- Experience of teaching International Business courses;



- Experience of engaging with International Business in support of teaching and research activities.
- Ability to build partnerships with industrial, professional and public sector organisations.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Professor Annie Wei, Head of International Business Division

Tel: +44 (0)113 343 7946

Email: Y.Wei@leeds.ac.uk

Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974



A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be, in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

